

Company:

Arthrokinex is a start-up healthcare company based in Edmond, OK that has developed a natural, drug free, safe, non-surgical treatment for joint pain from Osteoarthritis. This is an exciting opportunity for an individual to get in on the ground floor of a growing company that is planning a national expansion.

Position:

Director of Operations

Location:

Edmond, OK

Job Description:

Develop and implement strategic operations plans to ensure efficiency and effectiveness within Arthrokinex national expansion. The Operations Director role will include the management of supervisory staff, planning budgets, reviewing expenses, and looking for new ways to increase profitability. Responsible for all project management leading to new center openings. The Operations Director will work with Arthrokinex partners to manage and improve the lead generation, qualification, and cultivation process, and travel to Arthrokinex locations occasionally in order to implement operations strategies and problem-solve any operational issues. Also responsible for managing internal and communications within the company.

Minimum Qualifications:

- Ability to project a professional image
- Knowledge of healthcare regulatory standards and compliance requirements
- Working knowledge and ability to apply professional standards of practice in job situations
- Strong organizational and analytical skills
- Working knowledge of personal computer and software applications used in job functions (Word processing, graphics, databases, spreadsheets, etc.)

Education and/or Experience:

- Minimum of five (5) years of operations management or executive positions in healthcare
- Responsibility for multiple locations strongly preferred.
- Ability to manage conflict and find creative alternatives to difficult situations
- Leadership ability to nurture people in their pursuit of high standards

Competitive salary and benefits will be offered to the right candidate.

Interested candidates should apply by sending a resume and cover letter to careers@arthrokinex.com.

